



Child's Age on September 30, 2010: ____yrs. ____mos.

**CALVARY HILL BAPTIST CHURCH PRESCHOOL
Preschool 2010/2011 Registration**

Child's Full Name _____ Name child is known by _____

Sex _____ Home language _____ Date of Birth ____/____/____

English communication skills: Speaks easily Little English No English

Home Street Address _____

City _____ State _____ Zip Code _____ Home Phone () _____

Mother's Name _____ Father's Name _____

Work Phones () _____ () _____
Mother Father

Cell Phones () _____ () _____
Mother Father

Desired Date of Enrollment: _____

Choose days and times wanted. Write 1st choice (1), 2nd choice (2), or only choice (only)

	TIMES	2 DAYS (TTh)	3 DAYS (MWF)	5 DAYS (MTWThF)
MORNING PRESCHOOL	9:30-1:30 (4 hours)			
EXTENDED PRESCHOOL	9:00-4:00 (7 hours)			

Previous childcare experience? _____ If so, where? _____

How did you find out about our program? _____

Any special friends in our program?

Please read and sign the reverse side of this page before signing below and paying to register.

Signature of Parent _____	Registration Date ____/____/____
OFFICE USE Received: Amount _____	Ch# _____ Date ____/____/____

Terms and Conditions of Registration

Registration payment reserves your child's place and is non-refundable, unless we cannot accommodate your child. Please let us know if you decide to not attend in the Fall so that we may fill the opening with a child from the wait list.

Classes are organized by age.

Children enrolled for Extended Preschool (1:30-4:00 PM) **must be potty trained.**

Each child must have a Virginia physical exam certificate, signed by a physician, proving adequate immunization and general good health. **This form must be provided to the school before the first day of school attendance.**

Annual Activity Fee (payable in September) is used for in-house educational programs and supplies, as well as tote bags. Each child receives one tote bag upon initial registration, to be used during his/her entire time of attendance at the preschool.

Tuition: Preschool tuition is paid in 9 equal monthly payments.

Payment 1 – the prepaid tuition for May 2011 must be paid by May 5, 2010. For enrollment after May 5, 2010, prepaid tuition is due at time of enrollment. If a child is withdrawn before the end of the school year, the May prepayment is refundable **if** we receive written notice of withdrawal 30 days in advance. If a child is withdrawn after the end of March 2011, the May 2011 tuition will not be refunded.

****Please note**** Changes in days of attendance also require 30 days written notice.

Payment 2 – is September tuition plus Activity Fee of \$50.00 due on the day of your teacher conference in September.

Beginning in October, monthly payments are **DUE BY THE FIFTH DAY OF EACH MONTH**. A \$15 late fee is charged for tuition payments received after the 5th.

Late Pick-up Fee: A \$1.00 per minute, per family, late fee will be charged for pick-ups later than 1:30 PM (or 4:00 PM for Extended Preschool).

Changes in days of attendance also require 30 days written notice and are subject to availability.

All payments are by check or money order, made payable to C.H.B.C. PRESCHOOL.

I have read and accept the terms and conditions of this registration.

Signed: _____ Date: ____/____/____